

Functional Area: Start Date: Overall Auditors:

Module: Day Centre

Date: Auditors:

Standard: The risk of healthcare associated infection is minimised in the Healthcare setting

Question Set: Day Centre - Management

Observation: 1

	Question	Guidance	Yes	No	N/A	Comment
1	Can staff locate the infection prevention manual (policy & procedures)?	Ask to see the Infection Prevention Control Guidelines (paper / intranet).			<input checked="" type="checkbox"/>	
2	Is the environment visibly clean? (15, 20, 52, 53, 80, 84, 86)	Check walls, windows, ceilings, fans and light fittings are free from dust/debris/insects etc.				
3	Are all items of equipment or supplies stored off the floor? (54)	There should be no equipment or supplies stored on the floor.				
4	Are all areas free from clutter and inappropriate items?	Check the area can easily be cleaned.				
5	Can staff describe the decontamination of commonly used equipment?	Ask staff to describe how they would clean two different items.			<input checked="" type="checkbox"/>	
6	Is all equipment detailed on a cleaning schedule? (77, 78, 82, 83, 84, 85, 86)	Ask to see cleaning schedule and check it is comprehensive. Is all equipment documented?				
7	Is cleaning equipment and machinery left clean and dry after use? (52, 85, 86)	Visually check.				
8	Are single use aprons worn as single use items and changed between every episode of care? (20, 79)	Observe practice or ask a member of staff to describe procedure.				
9	Are gloves worn when in contact or anticipated contact with body fluids or in potential contact with contaminated items? (20, 79)	Observe practice such as handling of contaminated dressings/cleaning equipment.			<input checked="" type="checkbox"/>	
10	Is there a designated area for the storage of clean linen which is separate to used linen?	Check for linen in sluice or bathroom.				
11	Is the water cooler/ice making machine cleaned at least once a week according to the manufacturer's instructions? (53, 72, 80)	Ask a member of staff about practice, check local instructions.				

Question Set Comments/Recommendations for Day Centre - Management

Care Setting Rapid Improvement Tool : Day Centre - Mental Health/Learning Disability

- 15 Department of Health (2006) Health Technical Memorandum 64 (HTM 64): Sanitary assemblies. London: TSO
- 20 Pratt RJ, Pellowe C, Wilson JA, Loveday HP, Harper PJ, Jones SRLJ, McDougall CM, Wilcox MH. (2007) Epic2: National Evidence Based Guidelines for preventing Healthcare-Associated Infection in NHS Hospitals in England. Journal of Hospital Infection. 65 (1) Supplement 1.
- 52 The national specifications for cleanliness in the NHS: A framework for setting and measuring performance outcomes April 2007.
www.nrls.npsa.nhs.uk/resources/?EntryId45=59818
- 53 Health Facility Note 30 Infection Control in the built environment. Stationary Office, 2003 (soon to be superseded by HBN 00-09)
- 54 MDA SN (32) 1999 Storage of sterile medical devices London Medical Devices Agency
- 72 Regulation (European Commission) number 852/2004 of the European Parliament and of the Council of 29 April 2004 on the hygiene of foodstuffs
- 77 Standards - March 2008 Healthcare Associated Infection (HAI): Quality Improvement Scotland, 2008.
- 78 Draft Infection Prevention and Control Standards: A Consultation Document: Health Information and Quality Authority, Republic of Ireland 2009
- 79 Personal Protective Equipment Policy and Procedure (an element of Standard Infection Control Precautions). In: Health protection Scotland, editor, 2009
- 80 Scottish Health Facility Note 30: Infection Control in the Built Environment: Design and Planning. In: Scotland HF, Editor: NHS National Services Scotland, 2007
- 82 Department of Health (2009) Code of Practice for the NHS on the prevention and control of healthcare associated infections and related guidance: Department of Health.
- 83 Cleaning Manual - Acute Hospitals. In: Quality RCC, National Hospitals Office, editor: Health Service Executive, Republic of Ireland, 2006
- 84 Control of the Environment Policy and Procedure. In: Infection Control Team HPS, editor: NHS National Services Scotland, 2009
www.documents.hps.scot.nhs.uk/hai/infection-control/sicp/environment/mic-p-environment-2009-02.pdf
- 85 The NHS Cleaning Manual: NPSA, 2009
- 86 The NHS Scotland National Cleaning Services Specification. In: Force HAIT, editor: NHS National Services Scotland
www.scotland.gov.uk/Publications/2004/05/19319/36643