Catheter; continuing care
Review tool
Provider Services 2010

Name: _____

Base: _____

Job Title: _____

Date	Assessors name & role	Procedure Treatment observed	Preventing the spread of infection procedures	Maintaining a closed drainage system	Drainage bag position	Aseptic sampling of urine	Documented	**Score**
25th Dec	*SN Ann Example*	*Change of catheter bag*	**Y**	**Y**	**Y**	*N/A*	**Y**	*5*
Compliance for each risk element (Target 100%)								

BOX 2 - COMPLETING THE SCORES.

Step 1 - Following each observation complete the review tool horizontally. Indicate ✓ (YES) when each risk element has been performed; N/A where it is considered not applicable and X (NO) where the risk element was not performed and score in the end box – add the ✓ (YES) and NA results together and record in the score column.

Step 2 - To work out the compliance for each risk element complete the vertical column: Number of ✓ (YES) and non applicable elements (N/A) ÷ by number of observations x 100 = % compliance for each risk element.

BOX 1 - INSTRUCTIONS

This tool is to be used to review one persons practice on up to 2 occasions. The assessor does not need to be the same person for both observations.

The assessor must be a competent person in the area being assessed – please see the assessor prompts for guidance.

Step 1 Identify and plan appropriate opportunities to undertake assessment

Step 2 Prepare for the observations by referring to current policies/guidelines

Step 3 Score each assessment as in box 2, step1 below.

Step 4 Where an observation fails, the review ceases and the risk element should be discussed, documented and any required actions identified. The review can be resumed when agreed actions are completed.

Step 5 Where a repeated risk element failure occurs, this must be discussed with your line manager and further actions agreed.

Step 6 Once completed, keep a copy for your records and send one to your clinical lead/manager.

Discussions held during the assessment as a result of element failure:

Action Plan agreed with team leader:

Reflection: